



SOMERS POINT
NEW JERSEY
the shore starts here!

Business Owners and Developers should know that the City of Somers Point has implemented three Review Processes to help streamline the application process for use permits.

WILL MY IDEA FOR A NEW BUSINESS WORK IN SOMERS POINT?

The Conceptual Review Process (CRC) is available to *prospective* business developers. The applicant and their professionals will have the opportunity to present their conceptual plans to the Conceptual Review Committee. The Committee shall review the plan to provide insight as to the deficiencies of the plan and to offer suggestions and recommendations for the submission of the plan. They will also advise which Board the application would need to go to, if required. The Conceptual Review meeting shall be limited to 15 minutes. There is no fee for the meeting.

WHAT ARE THE TECHNICAL REQUIREMENTS?

The Technical Review Process (TRC) is available to business developers. The business developer and their professionals will have the opportunity to present their preliminary technical plans to the Technical Review Committee for an informal discussion about the technical requirements and standards in regards to the land use ordinance. The application and review fees associated with the Technical Review Committee are included in the application fee and escrow fees for the proposed development.

WHAT DO I NEED TO DO TO MAKE CHANGES TO MY EXISTING BUSINESS?

The Administrative Review Process is available to Business Owners intending to change the use of their place of business or make minor revisions and/or additions to their place of business. The fee for the Administrative review is \$300.00. An escrow of \$1,000 is required for the City's Engineer's services. See Section 114-141A of Article XXII, Site Plan Review, of the Development Regulations of The Code of the City of Somers Point. This can be found at: <http://www.ecode360.com/ecode3-back/getSimple.jsp?custId=SO0221&guid=11360972>

The CRC and TRC Committees shall consist of the following members:

Planning Board or Zoning Board Solicitor, Planning Board or Zoning Board Engineer, Planning Board or Zoning Board Secretary and/or Construction/Zoning Officials.

See Section 114 – 146 of Article XXII, Site Plan Review, of the Development Regulations of the Code of the City of Somers Point (web link provided above).